

Application for Certificates

It takes 3 working days to issue a Japanese Version; 10 days to issue an English Version.
You have to show your identity card, like driving license when you receive the certificates.

【Applicant】

Date of application (y) (m) (d)

<div style="display: flex; justify-content: space-around;"> <div style="border: 1px dashed black; border-radius: 50%; padding: 5px;">Graduates</div> <div style="border: 1px dashed black; border-radius: 50%; padding: 5px;">Current Students</div> </div>		Student no.
Undergraduate school : Department of _____ year _____		
Graduate school : Department of _____ year _____		
Name in katakana(or kanji)		
Name in alphabet		
Date of birth (y) (m) (d)		
Nationality		Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
Phone no. at day time		
e-mail address (if possible)		

【What kind of certificates do you require?】

Undergraduate school	Department of _____	Certificate of graduation	Japanese	copy	English	copy
		Transcript	Japanese	copy	English	copy
Graduation year _____ (y) _____ (m) _____ (d)		Others	Japanese	copy	English	copy
		↓	()			

Graduate school	Department of _____	Certificate of completion	Japanese	copy	English	copy
		Transcript	Japanese	copy	English	copy
Completion year _____ (y) _____ (m) _____ (d)		Others	Japanese	copy	English	copy
		↓	()			

Research student		Name of the certificate required	Japanese	copy	English	copy
		↓	()			
Enrollment date	_____ (y) _____ (m) _____ (d)	<input type="radio"/> Undergraduate school <input type="radio"/> Graduate school				
Completion date	_____ (y) _____ (m) _____ (d)					

Purpose	
Organisation concerned	

※事務処理欄

受付		身証		月日		卒名No.		種別	〒引出	発行	
----	--	----	--	----	--	-------	--	----	-----	----	--